

Spirit Fest Metaphysical and Holistic Fair
August 21 & 22, 2021
Contract for Booth Space

The undersigned, herein referred to as "Exhibitor", hereby contracts reservation of booth space for **Spirit Fest Metaphysical & Holistic Fair** ("Fair") at Charlotte Harbor Event Center ("CHEC") in Punta Gorda, FL on August 21 and 22, 2021. Exhibitor agrees to comply with all Exhibition Rules and Regulations of the venue and Fair as set forth on the reverse of this contract.

Exhibitor agrees and understands that this document shall be constituted as a binding agreement and contract for said space as described below.

Exhibitor hereby contracts for: _____ 5x5' booth(s) @ \$155 each – no electricity, center space, must provide table
_____ 8x8' booth(s) @ \$210 each
_____ 10x10' booth(s) @ \$260 each
_____ corner space additional \$75 (open to aisle on 2 sides)
_____ electricity additional \$25, only available in 8x8' or larger booths
_____ additional tables \$10 each – *One 8' is provided with booth & any # of chairs*
Total booth fee \$ _____

Business name _____

A few words to describe what you do or sell: _____

Do you carry any commercial brands? Is so, list: _____

Contact person _____ Title _____

Phone _____ Does this number receive texts? _____

Email _____

Business web address _____

Facebook & Instagram info _____

Would you like to speak at the fair? If so, list topic: _____

How many chairs? _____

Total due \$ _____ Form of payment _____

Signature _____ Date _____

This contract has fillable fields, please fill it out online. Be sure to carefully read page 2 and initial. Email back to events@sanctuaryFL.com. Once you have submitted your contract, you will receive an invoice to pay booth fee.

****Your booth space is contracted only after you submit your signed & initialed contract, and payment is made.****

Exhibition Rules and Regulations

1. Booth payment is due upon remittance of contract to participate in the Fair unless other arrangements are agreed upon in writing. No refunds after July 20, 2021. Before that time, refunds may be made less \$20 processing fee.
2. Booth sharing is only allowed WITH WRITTEN PERMISSION from event director. Anyone sharing a booth is responsible for making sure all parties in the booth are aware of these rules.
3. Exhibitors need to clearly state on their contract if they need electricity. Exhibitors shall need to provide their own extension cords.
4. Anything adhered to the walls MUST be done with the removable strips or putty that will not stick to walls. If there is any damage to walls, carpeting, or any other CHEC property, Exhibitor shall be liable for the cost of damages, even if non-stick or removable supplies were utilized.
5. NO OPEN FLAME or INCENSE/SAGE BURNING IS ALLOWED. Diffusers are allowed only on a low setting. Also, NO LOOSE SAND, GLITTER, or CONFETTI.
6. All aisles must be kept clear of exhibits, and no interviews, demonstrations, distribution of literature, or any business activity may take place outside of the booth area.
7. No handwritten signs are allowed unless professional quality.
8. Children under the age of 12 are NOT allowed to remain with Exhibitors in their booths.
9. All trash must be thrown away at the close of the fair. A fee may be applied to any Exhibitor who leaves trash in their booth space after the fair.
10. No alcohol or drug use of any kind will be tolerated inside the fair.
11. Exhibitors are responsible for taking their own payments and collecting/reporting their own taxes.
12. All Exhibitors are expected to remain until the end of the show all days. Anyone leaving or breaking down early risks not being allowed to participate in another Sanctuary Productions, LLC event.
13. Booths shall need to be attended at all times. Exhibitors may leave a note in your space if you need to go to the restroom, have a speaking spot, or need to be away for a brief time. The spirit of this rule is to have good business practices and interactions with attendees.
14. Filming and photography often takes place at Sanctuary events. Execution of this Contract grants permission for booths and Exhibitors to be included in any and all recordings which may be used for future promotions.
15. Exhibitors shall not participate in another metaphysical fair or similar event in the Punta Gorda/Ft. Myers, FL area within 30 days prior to this event.
16. The decision of the Event Director shall be accepted as final in any disagreement between Exhibitors. Exhibitors must meet any and all regulations of the CHEC. All matters not covered in these conditions are subject to the decision of the Event director. No exceptions.
17. Any property brought upon the premises by an exhibitor shall be at the sole risk of the Exhibitor and shall be removed from the premises at the expiration of the terms of the agreement.
18. The Fair management will take all reasonable precautions against loss by fire, water, storm, theft, strikes, and other damages, but the show or the CHEC does not guarantee or insure the exhibitor against loss by reason thereof. If insurance is desired, it must be placed by the Exhibitor.
19. In the event of litigation of this contract, Exhibitor agrees to pay all attorney fees, legal fees, and court costs involved for both parties regardless of outcome.
20. In the event of seriously inclement weather, force majeure, or unforeseen event which will impact safety or attendance, the Fair may be postponed. No refunds will be made. Monies may be applied to a reschedule date in that same location. Only in the unlikely case the event space would become unusable due to force majeure may there be a cancellation, in which case there would be no refunds. Acceptance of this contract releases Event Director and Sanctuary Productions, LLC from any loss or liability due to postponement or cancellation.
21. The Event Director reserves the right to stop or remove from the Fair any Exhibitor or its representative performing any act or practice which is objectionable, or a conflict of interest to the Fair or Sanctuary Productions, LLC, or detracts from the dignity of the Fair.

SET UP, SHOW, and MOVE OUT TIMES

The show is from 10:00 a.m. - 6:00 p.m. Saturday, August 21 and Sunday, August 22.

Set up will be Friday, August 20 from 2-5pm, and Saturday August 21 after 8:00 a.m. the day of the show. Every Exhibitor needs to be completely setup by 10:00 a.m. at the start of the show.

Move out will be the last day of the show after 6:00 p.m. NO MOVEOUTS will be allowed before the end of the show. Breakdown must be complete no later than 8pm or late charges will be incurred.

Initials of Exhibitor: _____